

# Oklahoma Sales Tax Return Supplement

Include with Form STS-20002 or Form STS-20002-A



A. Taxpayer FEIN/SSN

B. Reporting Period

C. Due Date

D. Account Number

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E. Amended Return

## City and County Tax Schedule

H. Page \_\_\_\_\_ of \_\_\_\_\_ Page(s)

1	K. City/County Code	L. City/County Name	M. Net Sales Subject to Tax	N. Tax Rate (%)	O. Amount of Tax Due (Multiply item M by item N)	
			--- Whole Dollars Only ---		--- Dollars ---	Cents
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
<b>P. TOTAL City/County Tax</b>						
(If using Form STS-20002 enter total(s) on item P. If using Form STS-20002-A enter total(s) on line 6)						

If more space is needed, use supplemental page(s).

## Oklahoma Sales Tax Return 'Supplement' Instructions

### General Instructions

**Form STS-20002:** Complete page 1 of Form STS-20002 Oklahoma Sales Tax Return, item numbers 12 through 18 before completing Form(s) STS-20021.

**Form STS-20002-A:** Use Form(s) STS-20021 to report city/county tax due.

### Specific Instructions

ITEM A - Enter your taxpayer identification number.

ITEM B - Enter the month(s) and year for the sales tax being reported. (Begin with the month when you made your first sale).

ITEM C - Enter the date the return is due.

ITEM D - Enter your account number.

ITEM E - Check box E if this is an amended return.

ITEM H - Enter each individual page number and the total number of pages enclosed.

### **City and County Tax Schedule Computation**

Column K - Enter the code for each city/county for which you are remitting tax. If the code number is not known, call 405.521.3160 for assistance.

Column L - Print the name of the city/county for which you are remitting tax.

Column M - Enter the "taxable sales" for each city/county associated with the code entered in column K. If no "taxable sales" were made, enter zero.

Column N - Enter the sales tax rate for each city/county for which you are remitting tax.

Column O - Multiply the amounts in column M times the rates in column N and enter the sales tax due for each city/county.

ITEM P. TOTAL (**Form STS-20002**): Add all column O lines and enter the total in item P. Add this total and the total of all Forms STS-20021, item P, to the total on item P on page 1 of Form STS-20002. Enter the combined totals on Form STS-20002, Line 6. **Include Form STS-20021 with the STS-20002 Return.**

ITEM P. TOTAL (**Form STS-20002-A**): Add all column O lines and enter the total in item P. Add this total and the total of all Forms STS-20021, item P to line 6 on Form STS-20002-A. **Inculde Form STS-20021 with the STS-20002-A Return.**

Additional supplemental pages are available for download from our website at [tax.ok.gov](http://tax.ok.gov).

Mandatory inclusion of Social Security and/or federal identification numbers is required on forms filed with the Oklahoma Tax Commission (OTC) pursuant to Title 68 of the Oklahoma Statutes and regulations thereunder, for identification purposes, and are deemed part of the confidential files and records of the OTC.

**The OTC is not required to give actual notice of changes in any state tax law.**